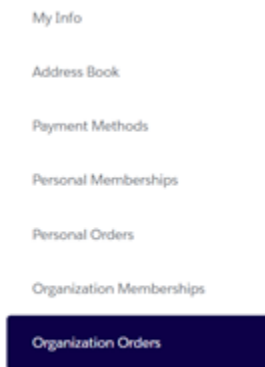


How to Renew Your Orchestra's Membership

The process for renewal is slightly different this year. First, log in to www.americanorchestras.org and go into your [Member Portal](#). Your login is the same one you use for The Hub and League360. If you don't know your login information or need assistance, contact **Member Services** at member@americanorchestras.org or **646 822 4010**.



In your Member Portal, please find “Organization Orders” in the left-hand navigation bar.



Once on your Organization Orders page, you'll see that we've already created an order using your orchestra's FY20 expenses. Please click the checkbox next to the Orchestra Membership order with the Due Date of 08/02/2021 and then click on the blue “Pay” button.

Order/Invoice #	Items	Due Date ↓	Balance Due
<input checked="" type="checkbox"/> 000068763	Orchestra Membership	08/02/2021	\$6,000.00

Now you will be on the checkout page. Please click continue in the Invoice Payment box.

← Company Orders Checkout

1. Invoice Payment

Invoice # 000068763

Payment Amount

● Total Balance Due - USD 6,000.00

Continue

Balance Due: USD 6,000.00
This Payment: (USD 6,000.00)

Remaining Balance USD 0.00

2. Choose a Payment Method

In the next box, choose how you would like to pay for your orchestra's membership. If you would like to pay later, please choose the invoice me option. Whether paying by credit card or asking for an invoice, please hit process payment at the bottom of the page to complete your renewal transaction.

2. Choose a Payment Method

Credit Card

Invoice Me

* Card Holder Name
Violet Violin

* Card Number * CVV

* Exp Month * Exp Year
01 2021

Would you like to save this payment method for future use?

Billing Address

+ New Address

No address found. Please create a new address to process payment.

Process Payment

If you chose the "Invoice Me" option, you'll be able to print your PDF invoice right away.



Invoice Created

An invoice for **USD 160.00** was successfully created.

[View Invoice](#)

You're all set! Please send payment by the start of the new member year on October 1, 2021. You can also contact us at member@americanorchestras.org or [646 822 4010](tel:6468224010) to arrange an installment schedule.

Thank you for renewing your orchestra's League membership.